### **Comparisons of Job Characteristics**

Focus Occupation: Credit Counselors (13-2071)

Associated Occupation: New Accounts Clerks (43-4141)

Compare Knowledge
Compare Skills
Compare Abilities
Compare Detailed Work Activities
Compare Tools and Technologies

| << | Focus occupation element is much lower             |
|----|----------------------------------------------------|
| <  | Focus occupation element is lower                  |
| 0  | Focus occupation element is at a similar level     |
| >  | Focus occupation element is at a higher level      |
| >> | Focus occupation element is at a much higher level |

### Knowledge

Similarity of Focus Occupation to Associated Occupation: 88

Focus Occupation: Credit Counselors (13-2071)

Associated Occupation: New Accounts Clerks (43-4141)

| Associated Occupation's<br>Key Knowledge Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |                                                        |
|---------------------------------------------------|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|--------------------------------------------------------|
| Customer and Personal Service                     | 11.3                                  | 19.4                                 | 20.7                            | 0                              | Current knowledge level may be sufficient              |
| Mathematics                                       | 9.2                                   | 14.0                                 | 13.9                            | 0                              | Current knowledge level may be sufficient              |
| Sales and Marketing                               | 5.2                                   | 11.0                                 | 10.6                            | 0                              | Current knowledge level may be sufficient              |
| Economics and Accounting                          | 4.4                                   | 10.3                                 | 11.8                            | >                              | Current knowledge level is likely sufficient           |
| Clerical                                          | 7.3                                   | 8.7                                  | 15.9                            | >>                             | Current knowledge level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

#### **Skills**

Similarity of Focus Occupation to Associated Occupation: 90

Focus Occupation: Credit Counselors (13-2071)

Associated Occupation: New Accounts Clerks (43-4141)

| Associated Occupation's<br>Key Skills Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation             |
|------------------------------------------------|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------------------|
| Speaking                                       | 10.8                                  | 14.0                                 | 13.3                            | Current skill level may be sufficient      |
| Active Listening                               | 11.0                                  | 13.2                                 | 14.1                            | Current skill level may be sufficient      |
| Service Orientation                            | 7.9                                   | 9.1                                  | 12.0                            | Skill level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

**Abilities** 

**Similarity of Focus Occupation to Associated Occupation:** 

94

Focus Occupation: Credit Counselors (13-2071)
Associated Occupation: New Accounts Clerks (43-4141)

| Associated Occupation's<br>Key Abilities Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |                                                      |
|---------------------------------------------------|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|------------------------------------------------------|
| Oral Expression                                   | 12.4                                  | 14.4                                 | 12.9                            | <                              | Some improvement in abilities may be required        |
| Oral Comprehension                                | 12.5                                  | 14.2                                 | 13.8                            | 0                              | Current ability level may be sufficient              |
| Speech Recognition                                | 9.9                                   | 11.8                                 | 13.6                            | >                              | Current ability level is likely sufficient           |
| Near Vision                                       | 11.1                                  | 11.4                                 | 14.1                            | >                              | Current ability level is likely sufficient           |
| Speech Clarity                                    | 10.2                                  | 11.2                                 | 13.7                            | >                              | Current ability level is likely sufficient           |
| Number Facility                                   | 6.3                                   | 7.9                                  | 10.7                            | >>                             | Current ability level is likely more than sufficient |
| Speed of Closure                                  | 5.9                                   | 6.9                                  | 6.9                             | 0                              | Current ability level may be sufficient              |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

# **Activities that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 78

Focus Occupation: Credit Counselors (13-2071)
Associated Occupation: New Accounts Clerks (43-4141)

| Work Activities                                 | Exclusivity of Activity |
|-------------------------------------------------|-------------------------|
| Explain credit application information          | 89                      |
| Interview customers                             | 71                      |
| Obtain information from individuals             | 24                      |
| Provide customer service                        | 14                      |
| Use computers to enter, access or retrieve data | 3                       |
| Use interviewing procedures                     | 23                      |

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## **Tools and Technologies that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 85

Focus Occupation: Credit Counselors (13-2071)
Associated Occupation: New Accounts Clerks (43-4141)

| Tools and Technologies                 | Exclusivity |
|----------------------------------------|-------------|
| Business function specific software    | 1           |
| Calculating machines and accessories   | 3           |
| Computers                              | 1           |
| Content authoring and editing software | 1           |
| Data management and query software     | 1           |

| Finance accounting and enterprise resource planning ERP software | 2 |
|------------------------------------------------------------------|---|
| Information exchange software                                    | 1 |
| Network applications software                                    | 1 |

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of  $O^*NET$  (Occupation Information Network) data.